

# Horwich Town Council



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7 November 2023

## NOTICE

You are summoned to a meeting of the Finance and General Purposes Committee to be held in the Council Chamber, Public Hall, Lee Lane, Horwich on Monday 13 November commencing at 7.15pm.

## AGENDA

1. Chairperson to outline fire safety and evacuation procedure
2. To submit apologies for absence and accept the reasons.
3. To remind Members to make a declaration concerning any matters to be discussed during the meeting of which they have an interest.
4. Public Participation: Members of the public present may put questions or make observations regarding matters in relation to which the Town Council has powers or duties or which affect the Parish. Maximum period 15 minutes.
5. To approve the minutes of the meeting of the Finance and General Purposes Committee held on 9 October 2023.
6. To approve the minutes and recommendations of the Grants to Voluntary Organisations Sub Committee held on 24 October 2023.
7. To receive a report from the Deputy Town Clerk to consider the continuation of additional winter gritting in Horwich (Part Brownlow Road and New Chapel Lane) by Bolton Council for a three-month period at a cost of £12,000.
8. To receive a report from the Deputy Town Clerk to approve in principle the take over and management of allotments from Bolton Council.
9. To approve the statement of quarterly accounts for the period to 30 September 2023.
10. To receive the quarterly report from internal audit to the period ending 30 September 2023.
11. To receive a financial report from the Town Clerk on the Festival of Horwich Event.

12. To receive a report from the Events Steering group on the Festival of Horwich.
13. Accounts for payment – schedule attached.
14. Town Clerk's Report – (emailed to all Members) for information only:
  - a. Horwich Town Council Monitoring and Feedback Form for Grants to Voluntary Groups and Organisations – St Cathrines PCC
  - b. An invitation to all Councillors for the Horwich Town Council Civic Lighting of the Tree – 1 December 2023 at the Crown Roundabout at 6pm.
15. Reports from representatives – for information only:
  - a. Town Mayor of Horwich
  - b. Horwich Ward Councillors
  - c. Representatives on Outside Bodies as per the approved list

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public should be temporarily excluded, and if present should be asked to leave.

