

**HORWICH TOWN COUNCIL** Page 1

Minutes of the Annual Meeting of Horwich Town Council held in the Council Chamber, Public Hall on Thursday, 17 May 2012, commencing at 7.30 pm.

PRESENT: Councillors: J. Kellett, Town Mayor (in the Chair), P. Baxendale, M. Downes, K. J. Helsby, J.J. Lavin, L. McCartin, K. McGeehan, K. Ramamurthy, L. Rock, S. M. Rock, C. Root and K. Thomson  
The Deputy Town Clerk, Ms C Hutchinson  
The Mayor and Mayoress of Bolton  
Town Mayor and Mayoress of Blackrod  
Town Mayor and Deputy Mayor of Westhoughton  
The Mayor's Chaplain, Reverend S. Fletcher  
Approximately 40 invited guests.

TO APPOINT THE TOWN MAYOR FOR 2012/2013

AM 154 In moving Councillor Kellett as Town Mayor for 2012/2013 Councillor Thomson spoke about how she would bring great experience to the role, having won her first seat in the early 1990s and then going on to become Town Mayor in 2001 -2002, and she had served the town well and always done an excellent job. He mentioned Councillor Kellett's willingness to help other people by her involvement in many outside agencies and committees including Horwich Visiting Service  
In seconding the motion, Councillor Helsby . spoke of Councillor Kellett's experience and above all enthusiasm and desire to do a great job serving the town. He described Councillor Kellett as a family person, a businesswoman, a farmer, a councillor and a town councillor, good with people of all ages and a great asset to the town because of her energy, involvement and wide range of interests.  
It was resolved to appoint Councillor J. Kellett as Town Mayor for 2012/2013.

UNDERTAKING BY THE TOWN MAYOR TO OBSERVE THE CODE OF CONDUCT THAT IS EXPECTED OF MEMBERS OF THE HORWICH TOWN COUNCIL

AM 155 Councillor Kellett signed the declaration that was then witnessed by the Deputy Town Clerk.

OPENING PRAYERS CONDUCTED BY REV. STEPHEN FLETCHER

Opening prayers were offered by Rev. Stephen Fletcher

#### APOLOGIES FOR ABSENCE

AM 156 Apologies for absence were accepted from Councillor Flanigan who had another commitment.

#### PUBLIC PARTICIPATION

AM 157 None

#### TO APPROVE THE ANNUAL REPORT FOR THE YEAR 2011/2012:

AM 158 Copies had been circulated to all Members  
Moved by Councillor Helsby  
Seconded by Councillor S. Rock  
Resolved to approve the Annual Report for the year 2011/12

#### PRESENTATIONS TO RETIRING TOWN MAYOR AND MAYORESS:

AM 159 The Town Mayor presented the retiring Town Mayor with an engraved medallion and the retiring Town Mayoress with a brooch.

#### APPOINTMENT OF TOWN MAYORESS FOR 2012/2013:

AM 160 Councillor Kellett was pleased to announce that her good friend, Councillor Jean Gillies, would be Town Mayoress.

#### TOWN MAYOR'S REMARKS:

AM 161 Councillor Kellett thanked Councillors Thomson and Helsby for proposing and seconding her appointment as Town Mayor. She paid tribute to the wonderful work they had done during their mayoral year, in spite of ill health. She thanked them for all their hard work throughout the year, and for serving the town so well and for the support they had given to her during her year as Deputy. Councillor Kellett thanked the Reverend Fletcher for his prayers earlier in the meeting and for his help with her Civic Sunday Service at Holy Trinity Church on 10 June. She also thanked the staff for the assistance they provided. Her Mayoral Charities would be the independent charities in Horwich who worked tirelessly to help others. Councillor Kellett said that she was looking forward to being Mayor, especially in a Jubilee year and also as she enjoyed it so much the last time. Finally she expressed her delight in anticipation of greeting everyone at her reception following the meeting.

#### APPOINTMENT OF DEPUTY MAYOR FOR 2012/2013

AM 162 Moved by Councillor S. Rock  
Seconded by Councillor Ramamurthy and  
Resolved to appoint Councillor C. Root as Deputy Town Mayor for 2012/2013.

COUNCIL:

AM 163 Councillor Root signed the declaration that was then witnessed by the Deputy Town Clerk

TO APPROVE AND ADOPT THE TOWN COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS:

AM 164 Moved by Councillor McGeehan  
Seconded by Councillor Thomson  
Resolved to approve and adopt the Town Council's Standing Orders and Financial Regulations

TO APPOINT THE FOLLOWING STANDING COMMITTEES ON WHICH ALL MEMBERS WILL SERVE:

AM 165 a. Finance & General Purposes Committee  
b. Planning Committee  
Moved by Councillor Baxendale  
Seconded by Councillor Downes and  
Resolved to appoint all members to serve on the Finance and General Purposes Committee and Planning Committee.

TO AGREE TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING SUB COMMITTEES AT THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE ON 11 JUNE, 2012:

AM 166 a. Community Initiatives  
b. Staffing  
c. Appeals  
d. Standing Orders  
e. Horwich Official Town Guides  
f. Grants to Voluntary Organisations  
g. Civic Awards (Civic Medal)  
h. Newsletters

Moved by Councillor Lavin  
Seconded by Councillor S. Rock and  
Resolved to agree to appoint Members to serve on Sub Committees at the meeting of the Finance and General Purposes Committee on 11 June, 2012.

TO APPROVE THE DATES FOR MEETINGS OF THE TOWN COUNCIL AND STANDING COMMITTEES FOR 2012/2013

AM 167

A list of dates had been circulated to all Members.  
Moved by Councillor Helsby  
Seconded by Councillor S. Rock and  
Resolved to approve the dates for meetings of the Town Council and  
Standing Committees for 2012/2013 as presented.  
Councillor Kellett thanked everyone for attending and declared the  
meeting closed at 7.50 pm.

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Chairperson

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Date