

Minutes of a meeting of the Finance and General Purpose Committee held in the Council Chamber, Public Hall on Monday, 11 June, 2012 commencing at 7.30 pm

PRESENT: Councillors: C. A. Root (in the Chair), P. Baxendale, M. Downes, C. Flanigan, K. J. Helsby, J. Kellett, J. J. Lavin, K. McGeehan, K. Ramamurthy, L. Rock, S. Rock and K. Thomson.
Assistant Town Clerk, C. Hutchinson
Councillor K. McKeon, Bolton Ward Councillor
Councillor R. Silvester, Bolton Ward Councillor

TO APPOINT THE CHAIRPERSON OF THE COMMITTEE FOR 2012/2013:

FG 5768 Moved by Councillor Helsby
Seconded by Councillor Thomson
Resolved to appoint Councillor Root by 11 votes to 0 as Chairperson of the Committee for 2012/2013.

CHAIRPERSON TO OUTLINE THE FIRE SAFETY EVACUATION PROCEDURE:

FG 5769 Councillor Root outlined the procedure

TO APPOINT THE VICE CHAIRPERSON OF THE COMMITTEE FOR 2012/2013:

FG 5770 Moved by Councillor Thomson
Seconded by Councillor Helsby and
Resolved to appoint Councillor S. Rock by 11 votes to 0 as Vice Chairperson of the Committee for 2012/2013

TO REMIND MEMBERS TO MAKE A DECLARATION CONCERNING ANY MATTERS TO BE DISCUSSED DURING THE MEETING OF WHICH THEY HAVE AN INTEREST:

FG 5771 None.

TO APPROVE THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 14 MAY, 2012:

FG 5772 Moved by Councillor Baxendale
Seconded by Councillor Helsby
Resolved to approve the minutes of the meeting of the Committee held on 14 May 2012

TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE COMMUNITY INITIATIVES SUB COMMITTEE HELD ON 14 MAY 2012:

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FG 5773 Moved by Councillor S. Rock
Seconded by Councillor Helsby

Resolved to approve the minutes and recommendations of the Community Initiatives Sub Committee held on 14 May, 2012.

PUBLIC PARTICIPATION:

FG 5774 **The meeting was suspended** to allow a member of the public to speak
On return to Committee: Councillor Root said that it was very pleasing to learn that the initiatives by Horwich Town Council to address the problem of the lack of public toilet provision in the town centre had been so well received.

TO RECEIVE THE ATTENDANCE RECORD FOR 2011 –2012:

FG 5775 Members were informed that an attendance record had always been provided at the start of the new civic year as information for Members. Several Members raised concerns about the method of recording absences when attending other events on behalf of the Council. It was pointed out that the reason for any apologies were recorded in the minute and this was checked regularly by the Clerk, who would then inform Councillors about any ongoing lack of attendance (six months without any apologies) without valid reason and take the appropriate action.
Proposed by Councillor McGeehan
Seconded from the Chair
Resolved to accept the attendance register for 2011 – 2012 as presented but that it would not be required to be presented in future.

TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING SUB COMMITTEES FOR 2012 - 2013:

FG 5776 Community Initiatives
Root, Helsby, L. Rock, and Cornthwaite
Staffing
Kellett, McCartin and Root
Standing Orders
Lavin, S. Rock and Downes
Grants to Voluntary Organisations
Root, Kellett and Downes
Civic Medals
Helsby, L. Rock and Downes
Newsletter
Root, Lavin and McCartin
Toilet Provision
McGeehan, Root, Kellett and McCartin
Moved by Councillor Helsby
Seconded by Councillor Thomson and so
Resolved

Appeals Panel
S. Rock, Downes, Flanigan and Ramamurthy

Moved by Councillor Kellett
Seconded by Councillor Helsby and so
Resolved
Horwich Official Town Guide
Helsby, Lavin, L.Rock, S.Rock and Baxendale
Moved by Councillor Helsby
Seconded by Councillor S. Rock and so
Resolved
Finance Review
Root, Helsby, Flanigan and S. Rock
Moved by Councillor Helsby
Seconded by Councillor Baxendale and so
Resolved

TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING ADVISORY COMMITTEES
2012 – 2013:

FG 5777 Internet
Kellett, Lavin, L.Rock and McGeehan
Moved by Councillor Helsby
Seconded by Councillor S. Rock and so
Resolved
Commemorative Signs
Helsby, Thomson, Downes, McGeehan, and Baxendale
Moved by Councillor Kellett
Seconded by Councillor S. Rock and so
Resolved
Horwich in Bloom
Councillors Baxendale, Downes, McCartin, Kellett and L. Rock
Mr J McKee, Mr B Jubb, Mr B McCartin and Mrs B. Ronson
Moved by Councillor Helsby
Seconded by Councillor S Rock and so
Resolved

TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING OUTSIDE BODIES FOR
2012 – 2013:

FG 5778 Horwich Fruit, Flower and Vegetable Society
McCartin, Baxendale and L. Rock
Rivington Local Advisory Group
McGeehan
Turton and North Bolton Advisory Group
Thomson
Fox Street Youth Centre Management Committee
Helsby
Horwich and Westhoughton CCTV Liaison
S. Rock, Root, Lavin plus Town Clerk

Resource Centre Management Committee
Thomson, McCartin, Downes, Lavin and Root
Rivington and Blackrod High School Trust

S. Rock and K Thomson
Fairtrade
McCartin, Rock, Ramamurthy plus Resource Centre Manager
Group to Promote Cultural and Sporting Activity
S. Rock and Helsby
Bolton Council Standards Committee
Flanigan
Moved by Councillor Kellett
Seconded by Councillor Helsby and so
Resolved

TO APPOINT BANK SIGNATORIES FOR THE YEAR 2012 – 2013:

FG 5779 Moved by Councillor Baxendale
Seconded by Councillor Thomson
Resolved to appoint Councillors Root, S. Rock and Helsby as bank signatories for the year 2012 –2013

ACCOUNTS FOR PAYMENT – SCHEDULE ATTACHED:

FG 5780 The accounts for payment as presented and amounting to £12,889.38 were approved as moved by Councillor S. Rock and seconded by Councillor Thomson

TOWN CLERK’S REPORT – FOR INFORMATION ONLY:

FG 5781

- a. Consultation from Audit Commission on re-appointment of current external auditor for five years from 2012/2013
- b. Letter from Groundwork: Rivington Terraced Gardens Heritage Lottery Application – stage 1: offer of attendance of a representative at the meeting on 13 August for consultation
- c. Letter from Horwich Boxing Academy: thanks for donation of £300 from Child and Youth Projects Fund
- d. Copy email sent to Bolton Council about telephone provision at Horwich Town Council’s office at Horwich Resource Centre

Moved by Councillor S. Rock
Seconded by Councillor Kellett and
Resolved to note the Town Clerk’s Report

REPORTS FROM REPRESENTATIVES:

FG 5782 Standards Committee:
Councillor Flanigan reported that following the retirement of Mr Alan Eastwood, a draft policy would be brought to a full council meeting at Bolton on 4 July, when it was expected it would be adopted. More information about the content of the policy was available from the Assistant Town Clerk.

Town Mayor’s Events

The Town Mayor reported that it had been a busy start to her civic year,

attending Civic Sundays at Bolton and Westhoughton. Visits had also been made to Phoenix Writers' book launch, along with supporting Asda's Community Board as well as several Jubilee events. Civic Sunday had been well attended and the Deputy Town Mayor was thanked for her attendance at Blackrod Civic Service.

TO CONFIRM THE DATE OF THE NEXT COMMITTEE MEETING AS MONDAY 13 AUGUST, 2012:

FG 5783

It was moved by Councillor Downes
Seconded by Councillor Root
Resolved that the next meeting of the Committee would take place on Monday, 13 August, 2012.

The meeting closed at 8.15pm

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Chairperson

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Date