

HORWICH TOWN COUNCIL

Minutes of a meeting of the Town Council held in the Council Chamber, Public Hall, Lee Lane, Horwich on Thursday, 27 June, 2013 commencing at 7.15 pm.

PRESENT: Councillors: R. Silvester (in the Chair), K. Denton, K. Helsby, J. Kellett, J. Lavin, L. McCartin, L. Rock, K. Thomson.
Town Clerk, C. Hutchinson
Mr Stephen Young, Assistant Director of Highways and Business Development, Bolton Council
Mr Simon Godley, Planning Strategy Unit Manager, Bolton Council
1 member of the press

CHAIRPERSON TO OUTLINE FIRE SAFETY EVACUATION PROCEDURE:

TC 3029 Councillor Silvester outlined the procedure

TO SUBMIT APOLOGIES FOR ABSENCE AND ACCEPT THE REASONS:

TC 3030 Apologies for absence were accepted from Councillor S. Rock due to another commitment, Councillors Flanigan and Root due to work commitments and Councillor J Silvester who was away.

TO REMIND MEMBERS TO MAKE A DECLARATION CONCERNING ANY MATTERS TO BE DISCUSSED DURING THE MEETING OF WHICH THEY HAVE AN INTEREST:

TC 3031 None

PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC PRESENT MAY PUT QUESTIONS OR MAKE OBSERVATIONS REGARDING MATTERS IN RELATION TO WHICH THE COUNCIL HAS POWERS OR DUTIES OR WHICH AFFECT THE PARISH. MAXIMUM PERIOD 15 MINUTES

TC 3032 None

TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON 23 MAY, 2013.

TC 3033 Resolved to approve the minutes of the meeting of the Town Council held on 23 May 2013.

TO NOTE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 23 MAY 2013:

TC 3034 Resolved to note the minutes of the meeting of the Planning Committee held on 23 May 2013.

TO NOTE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 10 JUNE 2013:

TC 3035 Resolved to note the minutes of the Finance and General Purposes Committee held on 10 June 2013

TO APPROVE THE MINUTES OF THE FINANCE REVIEW SUB COMMITTEE HELD ON 10 JUNE 2013:

TC 3036 Resolved to approve the minutes of the Finance Review Sub Committee held on 10 June 2013

TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING SUB COMMITTEES FOR 2013 – 2014:

TC 3037 Community Initiatives
 Root and Thomson
Staffing
 Denton, Kellett, McCartin and Root
Appeals Panel
 Flanigan, Lavin, Ramamurthy and S. Rock
Standing Orders
 Lavin and S. Rock
Town Guide
 Helsby, Lavin, S. Rock and R. Silvester
Grants to Voluntary Organisations
 Kellett, McCartin, Root and R. Silvester
Civic Medals
 Helsby, R. Silvester and S. Rock
Newsletter
 McCartin, Lavin and Root
Finance Review
 Flanigan, Helsby, S. Rock and Root

Resolved unanimously to appoint as presented and that amended list be circulated to all Members with acknowledgment that newly elected Members may also wish to be appointed at a later date.

TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING ADVISORY COMMITTEES FOR 2013 – 2014:

TC 3038 Internet
 Kellett, Mc Cartin and R. Silvester
Commemorative Signs
 Helsby, S. Rock, R. Silvester and Thomson
Horwich in Bloom
 L. McCartin, L. Rock and up to 5 members of the public
Horwich Resource Centre Management Committee
 Denton, Lavin, McCartin, Root and 1 other

Resolved unanimously to appoint as presented and that amended list be circulated to all Members with acknowledgment that newly elected Members may also wish to be appointed at a later date.

TO APPOINT MEMBERS TO SERVE AS REPRESENTATIVES ON THE FOLLOWING OUTSIDE BODIES FOR 2013 – 2014:

TC 3039 Horwich Flower Fruit and Vegetable Society
 McCartin and L. Rock
Rivington and Brinscall Local Advisory Group
 No appointment

Turton and North Bolton Advisory Group
 Thomson
Rivington and Blackrod High School Trust
 Thomson
Horwich Fairtrade Committee
 Ramamurthy
Group to Promote Cultural and Sporting Activity
 Helsby, S. Rock
Bolton Council Standards Committee
 Silvester
Horwich Carnival Committee
 Appointment to be confirmed by Carnival Committee
Lancashire Association of Local Councils Executive Committee
 Root

Resolved unanimously to appoint as presented and that amended List be circulated to all with acknowledgement that newly elected Members may wish to be appointed at a later date.

TO APPROVE THE INCOME AND EXPENSITURE ACCOUNT, BALANCE SHEET AND SUPPORTING STATEMENT INCLUDING BANK RECONCILIATION FOR THE YEAR ENDED 31 MARCH 2013:

TC 3040 The Town Clerk informed Members that some non material issues had been identified by internal audit which had now had either been addressed or were in the process of being addressed.

Resolved unanimously to approve the income and expenditure account, balance sheet and supporting statement including bank reconciliation for year ended 31 March 2013.

TO APPROVE THE LOCAL COUNCILS IN ENGLAND ANNUAL RETURN SECTIONS 1 AND 2 AND ALSO SECTION 4 (ANNUAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2013:

TC 3041 Resolved unanimously to approve the Local Councils in England Annual Return Sections 1 and 2 and also Section 4 (Annual Audit Report for the Year Ended 31 March 2013

ACCOUNTS FOR PAYMENT –SEE ATTACHED LIST:

TC 3042 Resolved to approve the accounts for payment as presented and amounting to £5,421.32

TO CONFIRM THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL AS 18 JULY 2013:

TC 3043 Resolved that the date for the next meeting of the Town Council as 18 July 2013

Councillor Silvester declared the meeting closed at 7.22 pm

Chairperson..... Date

