

## HORWICH TOWN COUNCIL

Minutes of a meeting of the Town Council held in the Council Chamber, Public Hall, Lee Lane, Horwich on Thursday 20 February commencing at 7.15 pm.

PRESENT Councillors: G. Stone (in the Chair) M. Baines,  
J. Bostocksmith, K. Denton, S. Denton, D. Grant, S. Rock,  
P. Wright.  
Town Clerk, C. Hutchinson.  
2 members of the public.

TOWN MAYOR TO OUTLINE FIRE SAFETY EVACUATION PROCEDURE:

TC 3855 The Town Mayor outlined the procedure.

TO SUBMIT APOLOGIES FOR ABSENCE AND ACCEPT THE REASONS:

TC 3856 Resolved to accept apologies from Councillors Aldcroft, Brady,  
Chadwick, Coward, and Rotheram.

TO REMIND MEMBERS TO MAKE A DECLARATION CONCERNING ANY  
MATTERS TO BE DISCUSSED DURING THE MEETING OF WHICH THEY  
HAVE AN INTEREST:

TC 3857 None.

PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC PRESENT MAY PUT  
QUESTIONS OR MAKE OBSERVATIONS REGARDING MATTERS IN RELATION  
TO WHICH THE COUNCIL HAS POWERS OR DUTIES OR WHICH AFFECT THE  
PARISH. MAXIMUM PERIOD 15 MINUTES:

TC 3858 None.

TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD  
ON 23 JANUARY 2020:

TC 3859 Resolved to approve the minutes of the meeting of the Town  
Council held on 23 January 2020 with clarification of the  
increase of 0.73% in the council tax base for 2020 - 2021.

TO NOTE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE  
HELD ON 23 JANUARY 2020:

TC 3860 Resolved to note the minutes of the meeting of the Planning  
Committee held on 23 January 2020.

TO RECEIVE THE MINUTES OF THE MEETING OF THE FINANCE AND  
GENERAL PURPOSES COMMITTEE HELD ON 10 FEBRUARY 2020:

TC 3861 Resolved to receive the minutes of the meeting of the Finance and  
General Purposes Committee held on 10 February 2020.

TO APPROVE THE STATEMENT OF QUARTERLY ACCOUNTS TO THE  
PERIOD ENDING 31 DECEMBER 2019:

TC 3862 Resolved to approve the statement of quarterly accounts to the  
period ending 31 December 2019.

TO APPROVE THE QUARTERLY REPORT FROM INTERNAL AUDIT TO THE PERIOD ENDING 31 DECEMBER 2019:

TC 3863: Members were informed that the internal auditor had now confirmed the position regarding the 'de minimis' rule for reclaim of VAT incurred on a quarterly basis.

TO APPROVE ACCOUNTS FOR PAYMENT AS PRESENTED:

TC 3864 Resolved to approve the accounts for payment as and amounting to £4,151.51 as follows:

Direct Workwear (workwear for caretaking staff)	£32.22
CPRE (renewal of annual membership)	£36.00
Information Commissioner (annual data protection fee under GDPR/ Data Regulations 2018)	£40.00
BT plc (phone/internet charges 1/1/20 – 31/3/20)	£186.98
Nationwide Franking Sense (copy count charges x 2 Xerox printers/ copiers 1/10/19 – 31/12/19)	£326.71
Tameside MBC - GMPF (Pension contributions Feb 2020)	£1,477.87
Authorised out of Committee: HM Revenue and Customs (PAYE tax month 10)	£2,051.73

TO CONFIRM THE DATE FOR THE NEXT MEETING OF THE TOWN COUNCIL AS 19 MARCH 2020:

TC 3854 Resolved to confirm the date of the next meeting of the Town Council as 19 March 2020.

The meeting closed at 7.23pm.

Chairperson..... Date.....

