

Horwich Town Council



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2 May 2024

NOTICE

You are summoned to the Annual Meeting of the Horwich Town Council to be held in the Council Chamber, Public Hall, Lee Lane, Horwich on Thursday 9 May 2024 commencing at 7.15 pm.

AGENDA

1. To appoint the Town Mayor/Chair of Horwich Town Council for 2024/2025.
2. Undertaking by the Town Mayor/Chair to observe the Code of Conduct that is expected of Members of Horwich Town Council.
3. Chair to outline the evacuation procedure in the event of fire.
4. Apologies for absence.
5. Public Participation: Members of the public present may put questions or make observations regarding matters in relation to which the Council has power or duties or which affect the Parish by prior arrangement with the Town Clerk: maximum period 15 minutes.
6. To approve the Annual Report for the year 2023/2024.
7. Presentations to retiring Town Mayor and Mayoress.
8. Appointment of Town Mayoress/Consort for 2024/2025.
9. Town Mayor's remarks.
10. To appoint the Deputy Town Mayor/Deputy Chair of Horwich Town Council for 2024/2025.
11. Undertaking by the Deputy Town Mayor to observe the Code of Conduct that is expected of Members of Horwich Town Council.
12. Appointment of Deputy Town Mayor's Mayoress/Consort for 2024/2025.
13. To approve and adopt the Town Council's Standing Orders and Financial Regulations.

14. To agree to appoint Members to serve on advisory bodies, outside bodies and sub committees at the meeting of the Town Council on 13 May 2024.
15. To approve the dates for meetings of the Town Council for 2024/2025.
16. To approve the date of the next meeting of the Town Council as 13 May 2024.

C. Hutchinson

C. Hutchinson
Town Clerk

