

## HORWICH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, Public Hall, Lee Lane, Horwich on Monday 11 March 2019 commencing at 7.30 pm

PRESENT: Councillors: C. Root (in the Chair), J. Bullock, S. Chadwick, R. Graham, P. Holmes, J. Kellett, K. McKeon, G. Stone, S. Rock, P. Wright.  
Town Clerk, C. Hutchinson.  
Ward Councillor for Horwich and Blackrod Councillor S. Pickup.  
5 members of the public.

CHAIR TO OUTLINE FIRE SAFETY EVACUATION PROCEDURE:

FG 6964 Councillor Root outlined the procedure from the information provided.

TO SUBMIT APOLOGIES FOR ABSENCE AND ACCEPT THE REASONS:

FG 6965 Apologies were accepted from Councillors Brady, Carruthers and Jarvis. An apology for lateness was accepted from Councillor Rock.

TO REMIND MEMBERS TO MAKE A DECLARATION CONCERNING ANY MATTERS TO BE DISCUSSED DURING THE MEETING OF WHICH THEY HAVE AN INTEREST:

FG 6966 None.

PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC PRESENT MAY PUT QUESTIONS OR MAKE OBSERVATIONS REGARDING MATTERS IN RELATION TO WHICH THE TOWN COUNCIL HAS POWERS OR DUTIES OR WHICH AFFECT THE PARISH. MAXIMUM PERIOD 15 MINUTES:

FG 6967 None.

Councillor Rock arrived at this point.

TO RECEIVE AN UPDATE FROM REPRESENTATIVES FROM THE HORWICH MUSIC FESTIVAL FOR EVENTS IN 2019:

FG 6968 Resolved to move out of Committee to allow members of the public to speak.

Copies of four documents supplied by the Music Festival Committee had been circulated to all Members, including the group constitution, proposal for funding, a risk assessment for events and a response to queries from the Town Council. Maggie Shannon, a representative from the Music Festival Committee informed Members that the aim was to include a variety of musical genres to appeal to as wide an audience as possible. The event was due to take place over the weekend of 5 – 7 July at Horwich Community Centre and Horwich RMI Club. Up and coming indie bands, with a headliner on the main stage attracting a younger audience would perform at the RMI with other types of music including adult and children's choirs, brass band, opera, piano quartet, jazz band, modern swing, country and folk would be featured at the Community Centre. It was also confirmed that the tradition of a free concert on the Friday afternoon for the Lunch and Social Club at the Community Centre would be continued.

A line up of events was presented to Members.

The new committee had been set up last November following confirmation that the previous committee would no longer continue to run the festival. The new committee had met regularly since then and consisted of volunteers who wanted to continue the good work of the previous committee in running a music festival for the local community. Working capital was needed to fund insurance costs and pay deposits to secure performers.

A local resident Mr Ken Chaisty thanked the Town Council for allowing the original festival committee to set up the event three years ago at Horwich Community Centre and the previous committee for their hard work and commitment which had ensured the continuing success of the Music Festival. It was pleasing to see the diversity of the proposed programme of events for 2019 which should appeal to most musical tastes.

Resolved to move back into Committee.

In response to a query regarding the donation of surplus funds from the Music Festival to charity, it was explained that there is a requirement to accumulate funds to work towards the Festival becoming self-funding after a period of time as this would in turn benefit the community. It was confirmed that support from Horwich Rotary would continue and that ticket prices would be £8 for events at the Community Centre with a limited number of free tickets available for children under 12. Weekend tickets would be available for events at the RMI at £10. Tickets would be available to buy online from the beginning of April and there would also be physical locations for ticket pick-up, yet to be decided. Members welcomed the attendance of the new committee and thanked the previous committee for all their hard work. It was hoped that the Music Festival would continue to put Horwich on the map and attract all parts of the community to the event.

TO CONSIDER FUNDING REQUESTS FROM HORWICH MUSIC FESTIVAL COMMITTEE FOR EVENTS IN 2019:

- FG 6969 Resolved to approve the following funding requests from Horwich Music Festival for events in 2019 as follows:
- a. £2,400 (returned by the previous Horwich Music Festival Committee from events in 2018) ring fenced for future musical events in Horwich.
  - b. Waiver of all room rental charges at Community Centre for Music Festival events on 5/6/7 July 2019 at a total cost of £775.

TO APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 11 FEBRUARY 2019:

- FG 6970 Resolved to approve the minutes of the meeting of the Finance and General Purposes Committee held on 11 February 2019.

TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE MEETING OF THE SPORTS ADVISORY GROUP HELD ON 11 FEBRUARY 2019:

- FG 6971 Resolved to approve the minutes and recommendations of the meeting of the Sports Advisory Group held on 11 February 2019.

TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE MEETING OF THE CIVIC AWARDS AND CIVIC SIGNS SUB COMMITTEE HELD ON 21 FEBRUARY 2019:

FG 6972 Resolved to approve the minutes and recommendations of the meeting of the Civic Awards and Civic Signs Sub Committee held on 21 February 2019.

TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE MEETING OF THE HORWICH COMMUNITY CENTRE SUB COMMITTEE HELD ON 22 FEBRUARY 2019:

FG 6973 It was noted that the decision to waive room rental charges for the Horwich Music Festival had been passed to Council, as the Centre Sub Committee had not been in possession of relevant information at the time of meeting. Members welcomed the decision for the installation and dedication of two wooden memorial benches the Community Centre in recognition of the late Bob and Barbara Ronson's many years of dedicated service to the Centre and the town.

Resolved to approve the minutes and recommendations of the meeting of the Horwich Community Centre Sub Committee held on 22 February 2019.

TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE ENVIRONMENTAL IMPROVEMENTS ADVISORY GROUP HELD ON 26 FEBRUARY 2019:

FG 6974 Resolved to approve the minutes and recommendations of the Environmental Improvements Advisory Group held on 26 February 2019.

TO APPROVE THE STATEMENT OF QUARTERLY ACCOUNTS AND BUDGET REVIEW TO THE PERIOD ENDING 31 DECEMBER 2018:

FG 6975 Resolved to approve the statement of quarterly accounts and budget review to the period ending 31 December 2018:

TO APPROVE THE QUARTERLY REOPORT FROM INTERNAL AUDIT TO THE PERIOD ENDING 31 DECEMBER 2018:

FG 6976 Resolved to approve the quarterly report from internal audit to the period ending 21 December 2018.

TO APPROVE ACCOUNTS FOR PAYMENT – SCHEDULE ATTACHED:

FG 6977 Resolved to approve the accounts for payment amounting to £5,829.03 as follows:

Petty Cash		£50.00
BBB Printing	Staff name badges	£9.40
CPRE	Membership renewal	£36.00
Lyreco UK Ltd	Stationery supplies	£58.03
Nationwide Franking	Quarterly copier rental/Utax	£225.60
Leach Briely Accountants	Internal audit to 31/12/18	£450.00
Salaries and Wages Account		£5,000.00

TOWN CLERKS REPORT – FOR INFORMATION ONLY:

FG 6978

- a. Horwich and Blackrod First Independents: press release – new Independent Party for Horwich and Blackrod.
- b. Horwich RMI: correspondence re checking the legality of recordings being made while Council is in session.
- c. NALC: the Public Sector Bodies (websites and mobiles applications) (no.2)

### Accessibility Regulations.

The Town Clerk's Report was noted with a request for an agenda item at the next meeting of the Town Council to discuss the comments made in the press release from Horwich and Blackrod First Independents regarding the role of political parties at local council level.

### REPORTS FROM REPRESENTATIVES:

FG 6979

#### Environmental

Requested adjustments had been made to the new community hoop bin outside Chico's takeaway on Lee Lane.

#### Bolton at Home

Councillor McKeon informed Members of a forthcoming planning application from Bolton at Home for a shared ownership housing development off Singleton Avenue. The opportunity for Members to visit a similar completed development in Westhoughton had been offered, Members were asked to contact Councillor McKeon with details of their daytime availability so that a visit could be arranged.

#### Police and Crime

It was reported that measures were being taken by local PCSOs to deal with issues of anti-social behaviour and that there was now a fully staffed police contingent in Horwich.

Reports from Representatives were noted.

IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSCATED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC SHOULD BE TEMPORARILY EXCLUDED AND IF PRESENT ASKED TO WITHDRAW: