

Horwich Town Council



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1 May 2025

NOTICE

You are summoned to the Annual Meeting of the Horwich Town Council to be held in the Council Chamber, Public Hall, Lee Lane, Horwich on Thursday 8 May 2025 commencing at 7.15 pm.

Please note that there will be a one-minute silence held prior to the start of the meeting in commemoration of VE Day 80

AGENDA

1. To appoint the Town Mayor/Chair of Horwich Town Council for 2025/2026.
2. Undertaking by the Town Mayor/Chair to observe the Code of Conduct that is expected of Members of Horwich Town Council.
3. Chair to outline the evacuation procedure in the event of fire.
4. Apologies for absence.
5. Public Participation: Members of the public present may put questions or make observations regarding matters in relation to which the Council has power or duties or which affect the Parish by prior arrangement with the Town Clerk: maximum period 15 minutes.
6. To approve the Annual Report for the year 2024/2025.
7. Presentations to retiring Town Mayor and Mayoress.
8. Appointment of Town Mayoress/Consort for 2025/2026.
9. Town Mayor's remarks.
10. To appoint the Deputy Town Mayor/Deputy Chair of Horwich Town Council for 2025/2026.
11. Undertaking by the Deputy Town Mayor to observe the Code of Conduct that is expected of Members of Horwich Town Council.

12. Appointment of Deputy Town Mayor's Mayoress/Consort for 2025/2026.
13. To present the award of Honorary Freeman of Horwich to Mrs Susan Denton.
14. To approve and adopt the Town Council's Standing Orders and Financial Regulations.
15. To agree to appoint Members to serve on Sub Committees, Advisory Bodies, and as Representatives on Outside Bodies at the meeting of the Town Council on 8 May 2025, immediately following the Annual Meeting of the Town Council.
16. To approve the dates for meetings of the Town Council for 2025/2026.
17. To approve the date of the next meeting of the Town Council as 8 May 2025, immediately following the Annual Meeting of the Town Council.

C. Hutchinson

C. Hutchinson
Interim Town Clerk

