

## **HORWICH TOWN COUNCIL**

Minutes of a meeting of the Town Council held in the Council Chamber, Horwich Public Hall, Lee Lane, Horwich on Monday 9 June 2025 commencing at 7.15 pm.

**PRESENT** Councillors: V.Rigby (Chair) R Bamforth, G. Campbell,  
D. Grant, K. McKeon, S Rock, J. Scoble, C. Sears,  
J. Walton, S. Williamson, P. Wright  
Town Clerk, C. Hutchinson  
Members of the public

**CHAIRPERSON TO OUTLINE FIRE AND SAFETY EVACUATION PROCEDURE:**  
TC 4904 Councillor Rigby outlined the procedure.

The meeting was suspended at this point to award a Civic Medal to Linda Wilson and resumed following.

**TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS:**  
TC 4905 Apologies were received and noted from Councillors Aldcroft,  
Burke, Chadwick.

**TC TO REMIND MEMBERS TO MAKE A DECLARATION CONCERNING ANY MATTERS TO BE DISCUSSED DURING THE MEETING OF WHICH THEY HAVE AN INTEREST:**  
TC 4906 In order to reserve the right to vote on Bolton Council's  
Planning Committee where the decisions about  
planning would be made, Councillor Grant stated that  
he would take part in the discussion but would abstain  
from voting.

**PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC PRESENT MAY PUT QUESTIONS OR MAKE OBSERVATIONS REGARDING MATTERS IN RELATION TO WHICH THE COUNCIL HAS POWERS OR DUTIES OR WHICH AFFECT THE PARISH, INCLUDING SPECIFIC PLANNING APPLICATIONS. MAXIMUM PERIOD 15 MINUTES:**  
TC 4907 None.

**TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON 22 MAY:**  
TC 4908 Resolved to approve the minutes of the meeting of the  
Town Council held on 22 May 2025.

**TO APPROVE THE MINUTES AND RECOMMENDATIONS OF THE MEETING OF THE PUBLIC CONSULTATION WORKING PARTY HELD ON 22 MAY 2025;**  
TC 4909 Resolved to approve the minutes and recommendations of the  
meeting of the public consultation working party held on 22 May 2025

TO CONFIRM THE PURCHASE OF AN EXTERNALLY MOUNTED DEFIBRILLATOR, THE LOCATION AND COST OF INSTALLATION AND ONGOING MAINTENANCE REQUIREMENTS;

TC 4910 Resolved that the cost of the externally mounted defibrillator, the installation and ongoing maintenance installation be met by Horwich Town Council. Cllr Scoble advised the defibrillator will be mounted on an external wall of Chill at the Cowshed on St John Street, electrical power will be made available and a CCTV camera covering the defibrillator.

TO AGREE ON A TEMPORARY BASIS THAT COUNCIL MEETINGS BE HELD ONCE A MONTH ON THE THIRD THURSDAY OF THE MONTH WITH THE OPTION TO HOLD ADDITIONAL MEETINGS ON THE SECOND MONDAY IF NEEDED;

TC 4911 Resolved to agree on a temporary basis that council meetings be held once a month on the third Thursday of the month with the option to hold additional meetings on the second Monday if needed. To be reviewed after a 6 month period.

TO APPROVE ACCOUNTS FOR PAYMENT AS PRESENTED:

TC 4912 Resolved to approve the accounts for payment amounting to £2509.63

| Payee                      | Summary                                | Amount  |
|----------------------------|----------------------------------------|---------|
| Namesco**                  | Renewal of cPanel monthly for May/June | 31.18   |
| Self Select Distribution   | Delivery of Survey Leaflets            | 1056.00 |
| Nationwide Capital Finance | Quarterly Rental 13/06/25 to 12/09/25  | 441.00  |
| Sage UK *                  | Accounts software June                 | 100.80  |
| HR Solutions *             | HR Retainer May                        | 173.88  |
| Thomas Fattorini Ltd       | Civic Medals                           | 706.77  |
|                            |                                        |         |

(Transfer from Instant Access to Salaries & Wages Account (£10,000)

Payments marked \* were made by direct debit, \*\* authorised out of committee.

TOWN CLERKS REPORT EMAILED TO ALL MEMBERS FOR INFORMATION ONLY;

TC 4913 The correspondence was noted.

REPORTS FROM REPRESENTATIVES FOR INFORMATION ONLY;

TC 4914 The reports were noted.

TO CONFIRM THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL AS 19 JUNE 2025

TC 4915 Resolved to confirm the date of the next meeting of the Town Council as 19 June 2025.

The meeting closed at 7.40pm.

Chair ..... Date.....

